

**ACTION SHEET - OVERVIEW AND SCRUTINY BOARD 16<sup>th</sup> February 2015**

<b>ITEM</b>	<b>GENERAL COMMENTS</b>	<b>ACTION</b>	<b>OFFICER DEALING</b>	<b>DATE REQUIRED BY</b>	<b>RESPONSE PROVIDED AND DATE PROVIDED</b>
<b>Item 5 – Staff Survey</b>	Members received a presentation on the actions taken following the staff survey.	<ul style="list-style-type: none"> <li>a) CMT attendance at team meetings – details to be provided of who has attended which team meetings.</li> <li>b) Equalities Plan for 2014/15 – what has been delivered to date.</li> <li>c) Screen savers with Strategic Purposes – can you guarantee this is now on all machines.</li> <li>d) P18 of the agenda, final item – increase the focus on staff wellbeing initial programme of training – details of what has been delivered and to whom to date.</li> </ul>	Head of Business Transformation & Organisational Development/ Acting HR & Organisational Development Manager	<p>Next meeting 16/03/15</p> <p>Email request sent 17/2 &amp; 25/2/15</p>	
<b>Item 7 – Medium Term Financial Plan</b>	Members considered the report in respect of the Medium Term finance Plan for 2015/16 – 2017/18	<ul style="list-style-type: none"> <li>a) Clarification on point raised by Cllr Webb at recent Cabinet meetings in respect of Members being able to make capital bids.</li> <li>b) Any cost to the Council arising from the inclusion of Redditch CAB staff ,</li> </ul>	Executive Director Finance and Resources	<p>As soon as possible.</p> <p>Email request sent 25/02/15</p>	

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		following its closure, within the Bromsgrove CAB. c) Clarification that the application bids for the NHB Grant Scheme will be filtered through Ward Members.			
<b>Item 8 – Overview &amp; Scrutiny Board Work Programme</b>	Members considered their work programme.	a) Update on the progress in respect of the Notice of Interest presentations for the Hanover Street/George House site. b) If a special meeting of Cabinet is to be held, consideration of this being held at 7.00 pm with an O&S meeting at 5.30 pm in order for pre-scrutiny work to feed directly into the Cabinet meeting.	Executive Director Finance and Resources	As soon as possible.  Email request sent 25/02/15	